

**Contract on the Provision of Financial Resources  
from the International Visegrad Fund's  
Visegrad Grant No. 22020323**

(hereinafter only the "Contract")

**-FUND'S COPY-**

## 1. CONTRACTING PARTIES

### 1.1 International Visegrad Fund

Address:	Hviezdoslavovo nám. 9, 811 02 Bratislava, SK
ID No.:	36060356
Bank name:	Tatra banka, a.s.
Bank seat:	Hodžovo nám. 3, 811 06 Bratislava, SK
IBAN:	SK29 1100 0000 0029 3600 0250
SWIFT/BIC:	TATRSKBX

Represented by: **Edit Szilágyiné Bátorfi**, Executive Director

hereinafter referred to as the "Fund"

and

### 1.2 ROZVOJOVÁ AGENTÚRA Banskobystrického samosprávneho kraja, n. o.

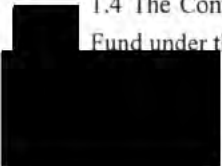
Name:	Development agency of Banská Bystrica self-governing region
Address:	Námestie SNP 14585/1, Banská Bystrica, 974 01, SK
Correspondence address:	Námestie SNP 14585/1, Banská Bystrica, 974 01, SK
ID No.:	51744422
Bank name:	Slovenská sporiteľňa, a. s.
Bank seat:	Tomášikova 48, 832 37 Bratislava
IBAN:	SK2409000000005148882276
SWIFT/BIC:	GIBASKBX
Registered VAT Payer:	no
Additional banking information:	

Represented by: **Gabriela Bieliková**

hereinafter referred to as the "Grantee"

1.3 The Fund and the Grantee jointly hereinafter only "Contracting Parties".

1.4 The Contracting Parties enter into this Contract on Provision of Financial Resources from the International Visegrad Fund under the conditions and with the subject matter stipulated below.



## 2. SUBJECT OF THE CONTRACT

2.1 The subject of this Contract is the definition of conditions for the payment of financial support from the Fund to support the activities of the Grantee within the project named "**Digital reconstruction of cultural heritage**", as on the base of Grantee's proposal in application submitted via the Fund's On-line System as defined below (the "Application") under serial No. **22020323** (the "Project"). To avoid any doubts, Contracting Parties declare and agree that after the Application is submitted via the On-line System, it cannot be changed by neither Contracting Party.

2.2 The Grantee specified the following project partners for the implementation of the Project:

### Partner No. 1.

Name of the organization in its native language: Združenie na záchranu hradu Revište	
Name of the organization in English: Association of Reviste Castle Preservation	
Address: Františka Hečku 21, Žarnovica, 96681, SK	SK
Statutory representative: Ratibor Mazúr	
BIN: 42185785	Registered VAT payer: no

### Partner No. 2.

Name of the organization in its native language: Archeologický ústav Slovenskej Akadémie Vied v Nitre	
Name of the organization in English: Archaeological Institute - Slovak Academy of Sciences, Nitra	
Address: Akademická 2, Nitra, 94901, SK	SK
Statutory representative: doc. PhDr. Matej Ruttkay, CSc.	
BIN: 00166723	Registered VAT payer: yes

### Partner No. 3.

Name of the organization in its native language: Wyższa Szkoła Technologii Informatycznych w Katowicach	
Name of the organization in English: University of Information Technology in Katowice, IT Department	
Address: Mickiewicza 29, Katowice, 40-085, PL	PL
Statutory representative: dr Marian Pawełczyk	
BIN: 278185188	Registered VAT payer: no

### Partner No. 4.

Name of the organization in its native language: Akadémia umení v Banskej Bystrici, Fakulta výtvarných umení	
Name of the organization in English: Academy of Arts in Banská Bystrica, Faculty of Fine Arts	
Address: Jána Kollára 22, Banská Bystrica, 974 01, SK	SK
Statutory representative: prof. MgA. Ing. Michal Murin, ArtD.	
BIN: 31094970	Registered VAT payer: no

### Partner No. 5.

Name of the organization in its native language: Vysoké učení technické v Brně, Fakulta výtvarných umění	
Name of the organization in English: Brno University of Technology, Faculty of Fine Arts	
Address: Antonínská 548/1, Brno, 60190, CZ	CZ
Statutory representative: prof. RNDr. Ing. Petr Štěpánek, CSc., dr. h. c.	
BIN: 00216305	Registered VAT payer: no

All of the above-mentioned partners hereinafter jointly referred to only as the "Project Partners".

2.3 The subject of the Project shall be supported by the Fund with an amount of up to **€25,210.00** under conditions set forth further in this Contract (the "Grant").

2.4 The Grantee is obliged to implement the Project in compliance with the time frame and financial and other conditions stipulated in the Contract.

2.5 The Grantee is obliged to keep the Fund updated in regard to the Project via the grant management on-line system available at <http://my.visegradfund.org/> (the "On-line System").

### **3. IMPLEMENTATION OF THE PROJECT**

3.1 The Contracting Parties agree that the Project shall last from **01/10/2020** to **01/02/2022** (the "Implementation Period").

3.2 Particular stages of implementation of the Project are specified in Attachments No. 1 and 2 hereof ("List of outputs" and "Calendar of Events/Outputs"). The Grantee is obliged to maintain an up-to-date Calendar of Events. Any change in the dates, venues or types and names of events originally stipulated in the Calendar of Events must be updated and confirmed in the On-line System no later than 10 working days prior to the planned date.

### **4. GRANT PAYMENT**

4.1 The Grant shall be paid to the Grantee under conditions set forth in Section 4.2 hereof in 2 instalments as follows:

- the 1st installment in the amount of **€20,168.00** within 15 working days after the delivery of the valid and effective Contract by the Grantee to the Fund (the "First Instalment"); Contracting Parties agreed that the Grantee is obliged to deliver to the Fund a final report contents and requisites of which are set forth in the Grants Guidelines published and available on the Fund's website in the period under Article 6, section 6.2 of the Contract (the "Final Report");
- the 2nd (and final) installment in the amount of **€5,042.00** within 15 working days after the Final Report, Financial Statement and Audit Report are approved by the Fund according to Article 6 hereof (the "Final Instalment"). Parties agreed that the Final Instalment must be pre-financed by the Grantee and, if duly approved under conditions set forth hereof, the Fund reimburses the due amount of the Final Instalment.

4.2 The Grantee shall be entitled to the 2nd Instalment and Final Instalment of the Grant solely upon the approval of the Fund provided (i) the relevant reports relating to the particular instalment were delivered by the Grantee to the Fund within the periods stated in Article 6 hereof and in the Calendar of Events/Outputs as specified in Attachment No. 2 hereto and (ii) such reports were approved by the Fund pursuant to Article 6 hereof.

4.3 The Fund reserves the right to deny the disbursement of the Grant or any part of it, in case the Grantee does not comply either with the Grant Guidelines mentioned in 4.4 and applicable at the time of the Application's submission or the provisions of the present Contract. In such case the Grantee shall not be entitled to any disbursement.

4.4 The Grantee declares that prior to the signing of this Contract they made themselves familiar with the Grant Guidelines of the Fund which are applied by the Fund for the organization and treatment with the grants, including Grant provided to the Grantee under this Contract, and which are published on the website of the Fund ([www.visegradfund.org](http://www.visegradfund.org)). The Grantee shall be obliged to accept all such rules and principles of the Fund.

4.5 The Fund is entitled to change the Grant Guidelines and is in such case obliged to make the valid version thereof available at the Fund's website ([www.visegradfund.org](http://www.visegradfund.org)).

### **5. GRANT UTILIZATION**

5.1 The Grant shall be used by the Grantee only to cover the direct expenses of the Project during the Implementation Period of the Project according to the budget plan which forms Attachment No. 1 hereof (the "Budget"). Up to 15% of the Grant may be used to cover Project overhead costs (operating costs directly linked to the Project).

5.2 The expenses required for the Project from the Grant cannot exceed the approved amount.

5.3 The Grant may be used only during the contracted Implementation Period. The part of the Grant not used during the Implementation Period shall be returned by the Grantee to the Fund upon request within 15 working days.

5.4 The Grantee shall use the Grant according to the Budget in an efficient and cost-effective way.

5.5 Any change in the qualified expenses as stated in the Budget exceeding the amount of €1,000.00 in individual budget category requires the prior approval of the statutory representative of the Fund. For such approval to be granted a written request of the Grantee is required in which the need of such change shall be justified. Without the approval of the Fund the Grant may not be used to cover such changed expenses exceeding the amount qualified in the Budget.

5.6 The financial resources of the Grant other than overhead costs cannot be used for:

a) capital investments (tangible/intangible assets);
b) VAT refund for Grantees who request VAT compensation from local authorities;
c) the Grantee's own indirect costs (electricity/gas/water/telephone bills, etc.);
d) internal costs or invoices (rent of one's own premises, one's own accommodation and board); and
e) Grantee's own work—e.g. coordination of the Project, salaries, financial remuneration of employees (or any expenses related to employment based on the Labour Code, including daily allowances, part-time work, etc.).

## 6. REPORTING OBLIGATIONS AND RELATED CONTRACTUAL TERMS

6.1 The Grantee shall immediately inform the Fund in writing of any circumstance which may affect the realization of the Project or of any changes in contractual conditions. The statutory representative of the Fund shall decide upon such circumstances and changes.

6.2 The Grantee shall deliver to the Fund:

<i>Report:</i>	<i>Covering the period from-to:</i>	<i>Latest delivery of report:</i>
Final Report	01/10/2020–01/02/2022	01/03/2022
Financial Statement	01/10/2020–01/02/2022	01/03/2022
Audit Report	01/10/2020–01/02/2022	01/03/2022

6.3 The reports under this Article hereof shall be drawn up in the qualified forms and according to the requirements and instructions published on the website of the Fund, mainly in the Grants Guidelines. The Fund reserves the right to deny any Report failing to meet this requirement.

6.4 All the reports except the Audit report shall be prepared and separately signed by the Grantee or authorized representative of the Grantee. The Audit report shall be prepared by a certified auditor registered in a Chamber of Auditors of the country of the Grantee's residence.

6.5 The Financial Statements shall conform to the budget and shall mention expenditures related to the Project and shall comply with financial documents evidencing the utilization of the Grant. All financial documents (receipts, bills, contracts and invoices, etc.) related to a project must be kept for period of at least 10 years and copies thereof delivered to the Fund upon request.

6.6 The Fund has the right to verify any data provided by the Grantee to the Fund. The Grantee hereby grants the Fund authorization to provide any acts on behalf of the Grantee necessary for verification of any data provided by the Grantee to the Fund.

6.7 In case of any reservations of the Fund to provided reports or any documentation attached thereto the Grantee shall be obliged to revise such reports or documentation according to the requirements of the Fund within the period stated by the Fund.

6.8 The Fund reserves the right to determine the eligibility of each cost to be covered by the Fund.

## **7. OTHER CONTRACTUAL TERMS**

7.1 All formal communication with the Fund must be conducted in English.

7.2 The Grantee is obliged to specify a bank account for the purposes of the grant disbursements realized by the Fund. All Project payments must be carried through the bank account owned by the Grantee.

7.3 The Grantee shall conduct bank transfer (non-cash) transactions only.

7.4 The Grantee is obliged to acknowledge the Fund's support of the Project (i) on all premises where events take place as part of the Project (in the form of a banner or flag), (ii) in all printed materials distributed as part of the Project, (iii) in all public statements and presentations and (iv) on all web pages connected with the Project. All acknowledgements must visibly carry the current version of the logo of the Fund and, if on-line, must be directly linked to [www.visegradfund.org](http://www.visegradfund.org). Acknowledgements in event venues must be present for the duration of the events; acknowledgements on-line must remain active for the whole Contractual Period of the Project, at minimum. The Grantee shall ensure that any of its Project Partners acknowledge the Fund's support for the Project to the same extent that the Grantee is obliged under this Contract. Further obligations of the Grantee regarding the acknowledgment of the Fund's support of the Project are specified in the Logo and Acknowledgement Manual (annex to the Grant Guidelines) of the Fund published on the Fund's website and the Grantee declares that prior to the signing of this Contract he made himself familiar with the Grant Guidelines and shall abide by this policy.

7.5 The Fund reserves the right to carry out monitoring visits of the Project and implementation thereof and carry out financial inspection of the Project and, if necessary, request additional documentation regarding the Project. The Grantee is obliged to allow visits from the staff of the Fund or from personnel authorized to do so by the Fund, allow a financial inspection and provide any materials related to the Project upon request.

7.6 The Fund (or person authorized by the Fund) is entitled to carry out an audit of the Grantee during the Implementation Period. The Grantee is obliged to bear such audit and provide the Fund with any accounting and other document related to the Grant and make and deliver the Fund copies therefrom.

7.7 The Fund undertakes to extend to the Grantee necessary co-operative support.

7.8 Both Contractual Parties may disclose information on the Project and enable access of the public to participate in the Project.

7.9 The Grantee takes note of the fact that the Fund accepts no responsibility for any contents of any output of the Project.

7.10 The Grantee declares that he shall be the bearer of all intellectual property rights and/or copyrights to any outputs of the Project or any part thereof (the "Outputs"). The Grantee hereby grants to the Fund under provisions of the Act No. 185/2015 Coll. Copyright Act (the "Copyright Act") a non-exclusive royalty free license, without territorial, time, material and technological limitations, to any Outputs of the Project or part thereof, so the Fund shall have mainly right to:

a) publicly disclose the Outputs and publish the Outputs in any way, e.g. on the Fund's website, in any Fund's materials, etc.;
b) alter and process the Outputs, mainly use the Outputs to create new work, according to needs of the Fund;
c) include the Outputs to a database under §131 of the Copyright Act;
d) merge the Outputs with any other outputs or work;
e) make copies of the Outputs;
f) publicly distribute the Outputs;
g) to deal with the Outputs in any other way that is attributable to the author under the provisions of the Copyright Act.

7.11 The Parties agreed to adhere to the principles of environmental sustainability by all means possible in relation to the Project (saving electricity, water and other resources, preferring local goods and services and printing only if necessary and on both sides of the paper, etc.).

## 8. CONTRACTUAL SANCTIONS

8.1 The Fund shall be entitled against the Grantee for a contractual penalty in the amount of 20% of the amount of the Grant (the "Contractual Penalty"), if:

- a) any data provided by the Grantee turns out to be false or not up-to-date, or
- b) the Grantee fails to deliver to the Fund any of the reports according to this Contract in time, or
- c) the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, or
- d) the Grantee breaches any of its obligation arising from Article 7 hereof.

8.2 The Contractual Penalty shall be paid by the Grantee within 15 working days from the written notice of the Fund. The Contractual Penalty payment shall not affect the Fund's right to request a damage compensation for any damages caused to the Fund.

8.3 The Fund shall be entitled to withdraw from the Contract, in case:

a) any kind of false/incorrect data/information is provided by the Grantee, or
b) any of the contractual requirements are not met by the Grantee or breached by the Grantee and the Grantee shall not remedy such deficiency or breach within an additional reasonable period provided by the Fund in the written call for the remedy, or
c) deficiencies are determined that could in a significant way affect the result or approved schedule during the implementation of the Project, mainly, but not limited to, the Outputs of the Project do not meet the requirement under this Contract and its attachments, or
d) the good reputation of the Fund is damaged by the Grantee, or
e) the Fund learns about a misuse of any funds granted to the Grantee by the Fund or the funds provided by the Fund are used, intentionally or negligently, to any other purpose that specified in the Project.

8.4 The notice of withdrawal shall be delivered in writing in person or by registered mail to the address of the relevant Contracting Party stated in this Contract. The notice of withdrawal shall be considered received on the date of its delivery. If the delivery of the withdrawal notice is rejected by the relevant Contracting Party, the rejection date shall represent the date of delivery. In the case of postal deliveries, the withdrawal notice shall be considered received on the third day of its postal deposit, irrespective the addressee's knowledge of such deposit.

8.5 If the Contract is terminated upon the withdrawal of the Fund therefrom, the Grantee shall automatically be obliged to return to the Fund the amount of the paid Grant within 15 working days.

8.6 In case the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, the Grantee shall be obliged to return the amount of the paid Grant to the Fund within 15 working days at the call of the Fund.

8.7 When the Fund determines deficiencies that could in a significant way affect the result or approved schedule during the implementation of the Project, the Fund reserves the right to suspend the payment of Grant or any part of it for a definite period.

8.8 If the Fund anytime (i.e., also after implementation of the Project) learns about a misuse of any funds granted to the Grantee by the Fund, the Grantee shall be obliged to return the full granted amount to the Fund within 15 working days of the call of the Fund.

## 9. FINAL PROVISIONS

9.1 This Contract shall be governed by Slovak law. Relevant provisions of the Civil Code of the Slovak Republic and other related regulations of the Slovak Republic shall apply to the relations regulated in this Contract, resulting from it and related to it.

9.2 Any disputes resulting from this Contract which could not be settled by mutual agreement of the Contracting Parties shall be resolved by Slovak courts.

9.3 This Contract shall enter into force on the day of its signing by both Parties. This Contract is concluded for a definite time period until 12/04/2022 (i.e., the implementation period + 50 working days), except the stipulations in Section 8.8 hereof which shall remain valid and effective for an indefinite time period.

9.4 Both Contracting Parties declare that they conclude this Contract of their free will, they have read its content and as evidence of their consent to its wording they voluntarily sign it as correct.

9.5 The Contract is drawn up in two identical counterparts in English. Each Contracting Party shall receive one counterpart of the Contract.

Done in Bratislava, on 12/09/2020


Signature of the Fund's statutory representative

Signature of the Grantee's statutory representative


## **Attachment 1**

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's  
Visegrad Grant No. **22020323**

### **List of Outputs:**



Total approved sum: **€25,210.00**





### 1 Translation of the Website and Mobile App (Product)

01/03/2021–01/06/2021

Translated mobile application and web page into English and Hungarian/Polish will enable accessibility of the project for an unlimited number of virtual visitors. It is also an inevitable source of information about the cultural/historical sight that represents the main content of the mobile app and the web page. The presented information will make the visitor familiar with the history of the sight, its unique architecture, its main historical milestones, and personalities that are linked with its existence. With the help of augmented reality, there is also an unlimited space for creativity and phantasy of the observer that can be underpinned and correctly understood with adequate information.

#### Direct target groups:

Visitors and tourists of the Revište castle ruin downloading the app, the web page visitors. Future visitors of cultural and historical sites located in V4 countries, where will the technical solution be applied to the mobile app in their country.: 3000

Selection/outreach: It is addressed to marketing and promotion activities, identifying target groups, and adapting all marketing and communication techniques to attract the attention of future physical and virtual visitors of the sight.

#### Dissemination/promotion

Translation of the mobile app and the web page enables the intangible accessibility of the project for a broad audience. Its importance will be underlined by adequate and targeted marketing activities (social media, etc.) so that all potentially interested individuals have access to complex information. The English language is a strategic choice; Polish and Hungarian are regionally relevant.

#### Role of the applicant and project partners

The applicant will be in charge of this project result delivery. Project partners from V4 countries will assist with language revision.

### 2 Website and identity creation (Product)

01/01/2021–01/06/2021

The website is a complementary product for the mobile app solution. It offers a sophisticated and unlimited space where innovative digital solutions come to life. The site also enables a structured and organized set of information to be delivered to its target audience.

#### Direct target groups:

Existing visitors of Revište Castle, potential future visitors of Revište castle, virtual visitors - people with interest in history, culture, common identity, archaeology but also modern technologies, who will be addressed by the marketing activities of the project and by the multilingual website.: 2000

Selection/outreach: Marketing and communication activities that will promote and popularize the website among its target audience.

#### Dissemination/promotion

The website located in virtual space will represent a shared platform, from which the rest of the subjects can be inspired. After the future projects based on the digital revitalization of cultural heritage will take place in V4 partner countries, the countries can share it on their web page. Each project partner will promote all of the project activities.

#### Role of the applicant and project partners

The visual and creative content of the web page will be a joint project for all involved project partners. The applicant is the lead partner for this activity, in charge of the content. Project partners representing contemporary art faculties create art content and a multidimensional basis. The faculties involved in the project deliver a technical base.

### 3 Mobile Application - Programming, Design, Concept (Product)

01/10/2020–01/06/2021

Mobile Application Programming: the core activity of the project that requires inputs from all project partners. Technical solution will be delivered by IT sector represented by IT Faculty involved in the project. Creative concept and artistic content of the mobile app will be a result of cooperation among project partners. Basis for the AR scenario will be technically secured by 3D mapping of the castle Revište, which is available for project partners. Creative concept will be discussed with historians in order to be in line with historical facts. However, creative concept will be at the same time a unique fusion of different arts, modern digital technologies, illusive elements. It will be a one of a kind cooperation bringing together representatives from different artistic movements.

#### Direct target groups:

Team of project partners actively involved in the mobile app creation. Each project partner representing the educational sector (faculties of arts and technology) will build up a team of approximately four members. A team will consist of students and their teachers and will represent different forms: 20

Selection/outreach: Each project partner is responsible for creating a team of professionals representing their sector.

#### Dissemination/promotion

The results will be disseminated among the students of the faculties involved in the project, as well as among the various foreign subjects cooperated with the involved project partners (associations of archaeologists, museum experts).

#### Role of the applicant and project partners

The leading project partner is responsible for project management and coordination of all processes. Project partners from V4 countries will work together on the creative concept of the app. Historicians will provide professional guidance and consultations to keep the project in compliance with historical facts. The network of destination management and marketing organizations at the regional and national level operates a website and social media profiles, professionally run google ads and paid online advertising. These will be used to promote the mobile app together with Revište castle not only nationally but also internationally - with a focus on V4 countries and potential tourists from these countries.

**4 Workshop - best practice sharing (Event-Private), Zvolen , SK**

29/09/2021–30/09/2021

Professional two days workshop for project partners, students, experts, and scientists will aim at sharing best practices, know-how, outcomes of the project. The main topic of the workshop will be a discussion about various possibilities for promotion and innovative interpretations of cultural and historical heritage, including modern technologies. The primary attention we will pay to the mobile app solution as an outcome of the project and its practical utilization. The main advantage is the possibility of all project partners to use the mobile app technical solution for other similar purposes in their countries.

**Direct target groups:**

Team of project partners actively involved in the creation of the mobile app, students, experts, and scientists involved in the topic, representatives of destination tourism organizations, cultural organizations.: 30

Selection/outreach: Directly involved project partners and their network of cooperating subjects.

**Dissemination/promotion**

The number of workshop participants is limited, but the results of the workshop will be summarized and spread online and in writing to share the results outside - for everyone interested in the topic (how to promote, interpret cultural heritage using modern technologies, how to engage the audience). Partner countries may apply this and invented a a mobile app on cultural sights in their country.


**Role of the applicant and project partners**


The applicant is responsible for preparing the venue and operational things, and partners will be in the role of experts and speakers during the workshop. All project partners will work on a comprehensive expert summary of the workshop results, which will be summarized and spread online and in writing to all involved partners and cooperating subjects. The outcomes are highly relevant for different cultural institutions, educational institutions, archaeological institutions, tourism organizations.

**Budget**

Accommodation and board	2,100.00
Expert fees/Fees for authors or artists	1,900.00
Printing/publishing costs	15,810.00
Promotional costs	50.00
Rent and related technical services	250.00
Translation and interpreting costs	1,000.00
Transportation and postage	400.00
Project overhead costs	3,700.00
<b>Total</b>	<b>25,210.00</b>

Done in Bratislava, on 12/09/2020


  
 \_\_\_\_\_  
 Signature of the Fund's statutory representative


  
 \_\_\_\_\_  
 Signature of the Grantee's statutory representative

## Attachment 2

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's Visegrad Grant  
No. 22020323

### Calendar of Events:

Implementation period: from 01/10/2020 to 01/02/2022

	Event	City	Country	From	Until
1	Workshop - best practice sharing	Zvolen	SK	29/09/2021	30/09/2021

Financial Statement, Final Report and Audit Report deadline: 01/03/2022

Done in Bratislava on 12/09/2020

Signature of the Fund's statutory representative

Signature of the Grantee's statutory representative

